APA TIP SHEET



All information taken from *Publication manual of the American Psychological Association*, 6th ed. available at the Askme Desk (BF76.7 P83 2010). For additional help see the APA libguide at: **LIBGUIDES.LIBRARY.KENT.EDU/APA**

SOME GENERAL RULES

- 1. Use author's last name and first initials (Ex: Earp,V).
- 2. You must list up to 7 authors on the reference list.
- The entire paper should be double-spaced and typed using Times New Roman, 12 pt font.
- 4. Book and website titles are italicized and only the first word of the title, subtitle, or proper noun is capitalized.
- 5. Article and book chapter titles are typed without special formatting (e.g. italicized). Only the first word of the title, subtitle, or proper noun is capitalized.
- 6. Journal titles are italicized and retain the capitalization.

REFERENCE EXAMPLES FOR BOOKS

Book in print:

Author, A. A. (year). Title of book. Location: Publisher.

Strittmatter, C. & Bratton, V. K. (2016). *Teaching plagiarism prevention to college students: An ethics based approach*. Lanham, MD: Rowman & Littlefield.

E-Books:

Author, A. A. (year). *Title of book*. Retrieved from URL (or doi number)

Donnelly, M., Ingalls, R., & Morse, T. A. (2012). *Critical conversations about plagiarism*. Retrieved from https://kentlink.kent.edu/record=b5098862~S1

Zhang, Y. H. (2016). Against plagiarism: A guide for editors and authors. doi:10.1007/978-3-319-24160-9

Book Chapter:

Author, A. A. (year). Chapter title. In editor (Ed), *Book Title* (pp.xx-xx). Location: Publisher.

Zimitat, C. (2008). Student perspective of plagiarism. In T. S. Roberts (Ed.), *Student plagiarism in an online world: Problems and solutions* (pp.10-22). Hershey, PA: Information Science Reference.

REFERENCE EXAMPLES FOR PRINT ARTICLES

Print journal article that uses continuous pagination (each issue starts on the page where

the last stopped):

Author, A. A. (year). Title of article. *Title of Journal, vol* #, pp-pp.

Arnec, A., & Lavbic, D. (2017). Social network aided plagiarism detection. *British Journal of Educational Technology*, 48, 113-126.

Print journal article that does not use continuous pagination (each issue starts on page 1):

Author, A. A. (year). Title of article. *Title of Journal, vol #*(issue #), pp-pp.

Embleton, K., & Helfter, D. S. (2007). The plague of plagiarism and academic dishonesty. *Searcher*, 16(6), 23-26.

Print magazine article:

Author, A. A. (year, month). Title of article. *Title of Magazine*, vol #(issue#), pp-pp.

Silverman, G. (2002, July). It's a bird, it's a plane, it's plagiarism buster! *Newsweek, 140*(3), 12.

THIS ARTICLE IS ONLY 1 PAGE LONG, THAT IS WHY THERE IS ONLY 1 PAGE NUMBER LISTED.

Print Newspaper article:

Author, A. A. (year, month day). Title of article. *Title of Newspaper*, pp-pp.

Bidgood, J., Merrill, J. B., & Saul, S. (2017, May 30). A college scourge of plagiarized language, this time in code. *New York Times*, pp. A1-A13

REFERENCE EXAMPLES FOR ELECTRONIC ARTICLES

Before you cite an electronic article, you need to know if the electronic article has a doi (digital object identifier). The doi # can be found on the abstract page in the databases or on the article.

Electronic articles generally follow the same rules as print articles. However, sometimes there may not be page numbers listed (especially if the journal is only available electronically). Also, sometimes articles that are electronic are available before their print versions, this is usally noted in the reference by placing the phrase Advanced online publication, after the journal title, but before the doi.

Journal article with a doi

Author, A. A. (year). Title of article. *Title of Journal*, vol #, pp-pp. doi#

Eret, E., & Ok, A. (2014). Internet plagiarism in higher education: Tendencies, triggering factors and reasons among teacher candidates. *Assessment & Evaluation in Higher Education*, 39, 1003-1016. doi:10.1080/02602938.2014.880776

Advanced online article with a doi

Das, N. (2018). Intentional or unintentional, it is never alright to plagiarize: A note on how Indian universities are advised to handle plagiarism. *Perspectives in Clinical Research*. Advanced online publication. doi:10.4103/picr.PICR_140_17

Journal article without a doi#

If the article does NOT have a DOI you are to use the URL of the journal/magazine/newspaper homepage. (You may need to do a web search to find this information).

Author, A. A. (year). Title of article. *Title of Journal*, vol #, pp-pp. Retrieved from journal URL

Obeid, R., & Hill, D. B. (2017). An intervention designed to reduce plagiarism in a research methods classroom. *Teaching of Psychology*, 44, 155-159. Retrieved from http://journals.sagepub.com/home/top

Ocholla, D. N., & Ocholla, L. (2016). Does open access prevent plagiarism in higher education? *African Journal of Library, Archives & Information Sciences*, 26, 187-200. Retrieved from https://www.ajol.info/index.php/ajlais

Electronic newspaper article

Author, A. A. (year, month day). Article title. *Newspaper Title*. Retrieved from

Klass, P. (2015, May 9). The plagiarism jitters. *The New York Times*. Retrieved from https://opinionator.blogs.nytimes.com/2015/05/09/the-plagiarism-jitters/

INTERNET SOURCES:

Web Page:

Author A. A. (date of last update). Site title. Retrieved from URL

Kent State University. (2015, March 1). Administrative policy regarding student cheating and plagiarism.

Retrieved from https://www.kent.edu/policyreg/administrative-policy-regarding-student-cheating-and-plagiarism

YouTube Video

Author, A. A. (year, month day). *Title* [Video file]. Retrieved from URL

Young, A. (2016, May 1). Plagiarism: Lesson one [Video file]. Retrieved from

https://www.youtube.com/watch?v=Ly_AeHI4t5M

IN TEXT CITATIONS

APA style uses the author and date when citing sources in the text. If you include the author's name in the narrative, you only need to include the year in parentheses. If you don't include the author's name in the narrative, then you put it and the year in parentheses. There is a wonderful chart on page 177 of the manual that helps to explain these rules.

- Ex. Kent State University (2015) took a proactive approach to
- Ex. ...took a proactive approach (Kent State University, 2015)

Work by 1 or 2 authors:

If your article, book, or website has 1 or 2 authors you must always use both of them in your in text citations.

Ex. as has been shown (Obeid & Hill, 2017)

Work by 3,4, or 5 authors:

If your work has 3, 4, or 5 authors, you must cite all the authors for the first in text citation. If you cite that work again you only list the first author and et al.

Ex. this was found to be true (Bidgood, Merrill, & Saul, 2017)

Ex. The testing was concluded in 1985 (Bidgood et al., 2017)

Work by 6 or more authors:

If your work has 6 or more authors, you must cite the first author and then use et al.

- Ex. Davis et al. (1999) found that...
- Ex. According to the study (Davis et al., 1999)

Direct quotations:

If you use a direct quotation or image in your paper you must say what page or paragraph the quotation came from.

- Ex. (Obeid & Hill, 2017, p. 156)
- Ex. Kent State University, 2015, ¶ 5)

References

- Arnec, A., & Lavbic, D. (2017). Social network aided plagiarism detection. *British Journal of Educational Technology*, 48, 113-126.
- Bidgood, J., Merrill, J. B., & Saul, S. (2017, May 30). A college scourge of plagiarized language, this time in code. *New York Times*, pp. A1-A13
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- Donnelly, M., Ingalls, R., & Morse, T.A. (2012). Critical conversations about plagiarism. Retrieved from https://kentlink.kent.edu/record=b5098862~S1
- Embleton, K., & Helfter, D. S. (2007). The plague of plagiarism and academic dishonesty. *Searcher*, *16*(6), 23-26.
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- Kent State University. (2015, March 1). Administrative policy regarding student cheating and plagiarism.

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- Klass, P. (2015, May 9). The plagiarism jitters. *The New York Times*. Retrieved from https://opinionator.blogs.nytimes.com/2015/05/09/the-plagiarism-jitters/
- Obeid, R., & Hill, D. B. (2017). An intervention designed to reduce plagiarism in a research methods classroom. *Teaching of Psychology*, 44, 155-159. Retrieved from http://journals.sagepub.com/home/top
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- Strittmatter, C. & Bratton, V. K. (2016). *Teaching plagiarism prevention to college students: An ethics based approach*. Lanham, MD: Rowman & Littlefield.
- Young, A. (2016, May 1). *Plagiarism: Lesson one* [Video file]. Retrieved from https://www.youtube.com/watch?v=Ly AeHl4t5M
- Zhang, Y. H. (2016). Against plagiarism: A guide for editors and authors. doi:10.1007/978-3-319-24160-9
- Zimitat, C. (2008). Student perspective of plagiarism. In T. S. Roberts (Ed.), *Student plagiarism in an online world: Problems and solutions* (pp.10-22). Hershey, PA:Information Science Reference.

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